

TO: Mayor and Board of Trustees
FROM: Village Administrator Steve Stricker and Staff
SUBJECT: Regular Meeting of March 14, 2011
DATE: March 11, 2011

PLEDGE OF ALLEGIANCE

Bridget Hartman, St. John of the Cross School

6. ORDINANCES

A. Annex Certain Property (Surrounded Territory)

Notices have been sent to three property owners located on North Frontage Road and on 74th Street indicating the fact that they are surrounded by the Village and informing them of the Village's intent to force annex their properties. The properties in question include three residential lots located on 74th Street owned by Mr. John Damore, the 25-acre truck depot property currently leased by Saia Truck Company and owned by Burr Ridge resident Mr. Robert Rogulic, and the Compass Truck Sales property owned by Burr Ridge resident Mr. Roy Dobrasinovic. Attached please find the necessary Ordinance and Plat of Annexation.

The action to force annex these properties is in keeping with the Village's long-standing growth management policy, which includes the annexation of surrounded property within the corporate limits of the Village. In addition, the annexation of the truck depot property will allow the Village to respond to resident complaints and enforce the Village's performance standards for industrial properties.

The Mayor is still working with the attorneys for the property owner and SAIA to discuss the possibility of an annexation agreement. Negotiations regarding this matter may continue up until the Board meeting on Monday night. With this in mind, if it becomes apparent that an annexation agreement is possible, I would recommend that the action to force annex the property be tabled. If there is no assurance that an annexation agreement is possible, it would be my recommendation that the Ordinance annexing the aforementioned properties be approved.

7. RESOLUTIONS

8. CONSIDERATIONS

A. Zoning Ordinance Text Amendment – Screening Non-Residential Rooftop Equipment (Z-09-2010)

Please find attached a letter from the Plan Commission regarding a draft amendment to the Zoning Ordinance that would establish requirements for

existing commercial buildings to provide screening of rooftop equipment. Due to a 3 to 3 vote, this matter is forwarded to the Board of Trustees without a recommendation from the Plan Commission.

This matter came to the Plan Commission in response to concerns about the appearance of rooftop equipment on older buildings in the Village. Since 1997, all new buildings have been required to provide screening of existing rooftop equipment. However, there are approximately 150 buildings in the Manufacturing, Office, and Business Districts and of those; approximately 75 buildings are non-conforming as to rooftop screening. Most of those buildings are located in the Hinsdale Industrial Park, the Burr Ridge Industrial Commons, and on Tower Drive. The purpose of considering this amendment was to determine if there should be regulations requiring these buildings to be brought into conformance. Currently, only new or replacement equipment is required to be screened.

The Plan Commission discussed this matter at three different meetings. There were several business property owners at each of the meetings expressing their opposition to the amendment. All expressed concerns about the creation of an additional cost for businesses and business property owners.

The Plan Commission discussed the possibility of establishing a deadline for requiring conformance but unanimously agreed that any requirement for adding rooftop screening should be tied to other work being done on the building. They also considered requiring rooftop screening anytime a single piece of equipment is replaced but unanimously rejected this option as being too onerous. Instead, they considered a draft amendment (attached to recommendation letter) that established various triggers for retrofitting rooftop screening on non-conforming buildings. Those triggers required rooftop screening when a certain amount of floor area was remodeled and also based on visibility of the property from residential areas or from major streets.

Even with the changes described above, 3 of the 6 Commissioners present at the March 7 meeting agreed with the business owners that adding additional regulations for business should not be done during the current economic environment. The other two Commissioners not present at the meeting were also split in their opinion of the matter. There was consensus, however, that this matter should be re-considered in the future.

It is our recommendation: that the Board directs staff to withdraw this petition at this time, with the understanding that the issue may be reconsidered in the future, if and when the economic climate improves.

B. Purchase Road Salt for FY 11-12

Each year, Illinois communities purchase road salt through the Illinois State Bid in order to receive the most competitive pricing available. As a party to the State bid process, the Village is obligated to purchase 80% of the requested allotment, and the supplier is obligated to provide 120% of

the requested allotment, if requested. The 2010 cost was \$74.82 per ton for rock salt, which is \$0.18 less per ton more than the price awarded in 2009, and \$40.04 less than the price awarded in 2008.

This year, IDOT has initiated a vendor renewal alternative, which is available to approximately half of the participating communities each year. This approach is intended to minimize the impact of commodity price spikes. For 2011, Burr Ridge has been provided with the opportunity to participate in the vendor renewal alternative. This alternative will provide a contract extension, at a predetermined price and tonnage, for the 2011 season. The CMS renewal alternative for the Village of Burr Ridge will provide salt at a price not to exceed \$75/ton, and will apply to the 1,800 ton request which had been made by the Village in 2010.

Due to the harsh winter that occurred through much of the Midwest and northeast, staff believes that it is not likely that a participation in the competitive bid would yield a lower price than the renewal alternative. Therefore, staff recommends approval of the renewal contract alternative for 2011. It is recommended that the Village request an allotment of 1,800 tons, which will obligate the purchase 1,440 tons (80%), and allow for the purchase of up to 2,160 tons if needed (120%). The Village has budgeted \$135,000 for the purchase of road salt in FY 11-12. If winter operations require the purchase of 100% of the requested allotment (1,800 tons), the cost would be \$135,000, which would be within budget.

It is our recommendation: that the recommendation to approve the CMS Road Salt Renewal Alternative, as submitted by staff, and which will provide road salt at a price not to exceed \$75/ton be approved.

C. Spring 2011 Tree Purchase

The Burr Ridge Forestry and Grounds Division will be planting 45 trees this spring, at a Suburban Tree Consortium cost of \$8,447.50. The Suburban Tree Consortium is a group of 35 municipalities that have joined together by entering into a contract growing arrangement, whereby nurseries grow trees according to predetermined specifications. The Consortium membership provides enhanced buying power by merging orders, and mortalities are decreased because of more stringent specifications.

The procedure for assigning planting locations is to give replacement trees top priority. Resident requests come next and finally, any remaining trees are placed in available areas selected by staff.

Enclosed is a list of tree species and quantities ordered for the spring 2011 planting. A delivery of 45 trees from Wilson Nurseries is scheduled for April 26. The trees will be planted by the Forestry and Grounds Division staff and installation is scheduled to be completed within two weeks of delivery.

After all trees are planted, a completed program summary containing exact planting locations and species will be provided. Also enclosed is the

planting summary for the previous year (2010).

It is our recommendation: that the purchase of the parkway trees for the 2011 tree planting program in the amount of \$8,447.50 be approved.

D. Lot Width Variation (V-01-2011: 15W151 87th Street – Webb)

Please find attached a letter from the Plan Commission recommending approval of a request by Prairie Path Pavers on behalf of Mr. Dan Webb for a variation from the Burr Ridge Zoning Ordinance to permit a driveway gate on a property with 165 feet of frontage rather than the required 220 feet of frontage for a driveway gate. The property is located at 15W151 87th Street.

The Plan Commission's primary concern was the setback of the gate from 87th Street. A similar variation had been granted in 2010 but the gate was set back 120 feet from the center line of the street. The petitioner said that due to the location of mature evergreen trees, the preferred location of the gate was at 84 feet from the center line. The proposed gate location is 21 feet further away from the street than the minimum requirement of the Zoning Ordinance. The Commission found this location to be acceptable.

It is our recommendation: that the Board concur with the Plan Commission and directs staff to prepare an Ordinance approving the variation as recommended.

E. Events Planning Committee Recommendation – Sell Event Banners

As you are aware, the Downtown Burr Ridge Events Planning Committee is working diligently to subsidize the cost of special events programmed for FY 2011-12 by soliciting local businesses for sponsorships and in-kind donations. To-date, the Committee has secured \$11,500 in cash donations and they anticipate \$1,100 in revenue from car show registration fees. The Committee continues to explore various fundraising avenues. The Committee members reviewed the Village's 2006 banner program in conjunction with the 50th Anniversary. As the Board will recall, the 50th Anniversary Committee sold ad space on commemorative street banners that were displayed on Village-owned light poles along County Line Road, Burr Ridge Parkway and other select locations throughout the community. 21 banners were sold at a price of \$1,000 each and proceeds were used to underwrite costs associated with the Village's 50th Anniversary celebrations, with unused funds donated to the Veterans Memorial.

Given today's economic climate, and to ensure that prices are comparable to similar programs in surrounding communities, the Committee is recommending that ad space on the banners be sold for \$350 each. Summer event banners will once again be displayed along County Line Road and Burr Ridge Parkway from mid-March through the end of August (approximately 100 days), visible to nearly 20,000 motorists each day.

The Village also displays Jingle Mingle and holiday banners for 40-60 days during November and December. Attached please find a draft of the “summer” banner design and a draft order form.

Sufficient funds have been budgeted in FY 11-12 to purchase these banners and Village Staff projects that, if all ad space is sold, this program could generate approximately \$5,500 in additional revenue after our costs are recovered. Combined with the donations that have already been secured and anticipated car show registration fees, this would reduce the net cost of the Village’s \$25,000 events program to \$6,900, as shown below.

FY 11-12 Events Budget	\$25,000	
Donations Secured To-date		\$11,500
Anticipated Car Show Registration Fees		\$ 1,100
Banner Sales		\$ 5,500
NET EXPENSE TO VILLAGE	\$6,900	

It is our recommendation: that the Board authorize the Downtown Burr Ridge Events Planning Committee to sell ad space on street banners.

F. Reappoint Barbara Miklos to E-9-1-1 Board

The Mayor is recommending the reappointment of Barbara Miklos to the Emergency Telephone System (E-9-1-1) Board for a 1-year term expiring February 1, 2012. Ms. Miklos has been on the E-9-1-1 Board since December 13, 1989.

It is our recommendation: that the recommendation to reappoint Barbara Miklos to the E-9-1-1 Board be approved.

G. Reappoint Bob Jewell to E-9-1-1 Board

The Mayor is recommending the reappointment of Bob Jewell to the Emergency Telephone System (E-9-1-1) Board for a 1-year term expiring February 1, 2012. Mr. Jewell has been on the E-9-1-1 Board since February 25, 2002.

It is our recommendation: that the recommendation to reappoint Bob Jewell to the E-9-1-1 Board be approved.

H. Reappoint Jerome Connolly to E-9-1-1 Board

Mayor Grasso is recommending the reappointment of Jerome Connolly to the Emergency Telephone System (E-9-1-1) Board for a 1-year term that will expire February 1, 2012. Mr. Connolly has been on the E-9-1-1 Board since May 12, 2008.

It is our recommendation: that the recommendation to reappoint Jerome Connolly to the E-9-1-1 Board be approved.

I. Reappoint John Madden to E-9-1-1 Board

The Mayor is recommending the reappointment of Police Chief John Madden to the Emergency Telephone System (E-9-1-1) Board for a 1-year term expiring February 1, 2012. Chief Madden has been on the E-9-1-1 Board since June 22, 2009.

It is our recommendation: that the recommendation to reappoint Police Chief John Madden to the E-9-1-1 Board be approved.

J. Appoint Brooks Fuller to E-9-1-1 Board

With the endorsement of Fire Chief Dan Hermes, the Mayor is recommending the appointment of Brooks Fuller to the Emergency Telephone System (E-9-1-1) Board, representing the Pleasantview Fire Protection District, for a 1-year term expiring February 1, 2012. Mr. Fuller is a Burr Ridge resident and current president of the Chasemoor Condo Association.

It is our recommendation: that the recommendation to appoint Brooks Fuller to the E-9-1-1 Board be approved.

K. Approval of Vendor List

Enclosed is the Vendor List in the amount of \$216,669.09 for all funds, plus \$180,295.29 for payroll, for a grand total of \$396,964.38. The Vendor List includes the following special amounts:

- \$87,213.80 – HDR Engineering for Phase 1 and Phase 2 of Madison/Joliet Road intersection improvements engineering

It is our recommendation: that the Vendor List be approved.